

AGENDA SUPPLEMENT (3)

Meeting: Devizes Area Board

Place: Devizes Community Hub and Library, 25 Sheep Street, Devizes, SN10 1DJ

Date: Monday 18 March 2019

Time: 6.30 pm

The Agenda for the above meeting was published on 8 March 2019. Additional documents are now available and are attached to this Agenda Supplement.

Please direct any enquiries on this Agenda to Tara Shannon, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718352 or email tara.shannon@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225)713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

11 **Health and Wellbeing Group** *(Pages 1 - 10)*

DATE OF PUBLICATION: 15 March 2019

Report to Devizes Area Board
Date of meeting 18 March 2019
Title of report Health and Wellbeing funding

Purpose of the Report:

To consider the applications for funding listed below.

Applicant	Amount requested
Bromham Good Neighbours	£300.00
Devizes Men's Shed	£800.00
Total grant amount requested at this meeting	£1,100.00
Total Health & Wellbeing funding allocated to Devizes Area Board 2018/19	£6,700.00
Total amount awarded so far, 2018/19	£4,500.00
Amount remaining if all grants are awarded as per report	£2,100.00

1. Background

Area Boards have a delegated revenue budget for 2018/19 of £6,700 to support projects to improve health and wellbeing in the community area. This funding is focussed at, but not limited to, supporting the health and wellbeing of older people and vulnerable people within our community.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that funding awarded in the 2017/2018 year is made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
- 2.3. Councillors will need to be satisfied that the applications will improve health and wellbeing in the area and should consider the views of their local Health and Wellbeing Group.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure. Councillors must note that if the two applications being considered here are both granted in full, then the Health & Wellbeing budget will be overspent.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Applicants have equal opportunity to receive funding towards community-based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Applicant	Project Proposal	Requested
Bromham Good Neighbours	Combating loneliness and social isolation	£300.00
Project description Bromham Good Neighbours is a new group that would like to combat loneliness and social isolation in their community across all age ranges. They are proposing to have 30 volunteers who live in different parts of the village. Each volunteer will get to know their neighbours. The volunteers will be a point of contact for people moving into the village, who want to know what is happening; for those who would like to find out what clubs are running in the village; for lonely people who would like to get to know some people living near them; for those coming home from hospital who would like some shopping getting, etc and for emergencies, such as help needed during snowy weather or extreme heat. Each volunteer will be DBS checked and take part in safeguarding training. The support via this project will be available to anyone in the parish who feels lonely or isolated or wants to know what is going on locally.		
Recommendation: That the application meets the grant criteria and is approved for the amount of £300.00		

Applicant	Project Proposal	Requested
Devizes Men's Shed	Additional workspace for Shed	£800.00
Project description Devizes Men's Shed has a workshop (their shed) based at the Needham House, Victoria Road. This is now kitted out with workbenches, tools and other equipment for members to carry out a range of projects. Because the Shed is becoming more popular, not all members are able to work inside at once. The members of the Shed would like to build additional workspace in the form of a wooden lean-to at the side of		

Needham House. There will be seats and tables for members to use whilst working on projects.

This new outdoor covered space will be available to residents of Needham House to use when Shed members are not there, so they can enjoy their outdoor space. Shed members will maintain this new facility.

Recommendation:

That the application meets the grant criteria and is approved for the amount of £800.00
Devizes Health & Wellbeing group recommends this project for funding.

No unpublished documents have been relied upon in the preparation of this report

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Health and Wellbeing Fund Grants Application

1) Is my organisation eligible?

	Yes	No
I am applying on behalf of a political party		No
My application is for religious activities		No
I am applying on behalf of a statutory body		no
I am applying on behalf of a school for curricula activities		No
My application is for the sole benefit of an individual		No
I am applying on behalf of a private/profit making/commercial organisation		no

2) Is my project eligible?

	Yes	No
My project takes place in Wiltshire	yes	
My project has already started	yes	
My project is to train fundraisers and/or trustees		no
I had funding for this project last year	yes	
Since April we have already received Area Board funding for this project		No
The primary purpose of this project is to raise funds for another organisation		No
From April this year I will be seeking funding from more than 3 Area Boards for the same project		No
I have made more than 2 applications to the same Area Board since last April		no
If I receive a grant the money will be used within one year of the date of the award	yes	

3)

	Yes	No
Are you applying on behalf of a Town/Parish Council?		no

4) Is yes to Q3 why can this not be funded from the Parish Precept?

5) Project title

Extra working space for the shed and community area for the residents of Needham House.

6) Project summary

7) Which Area Board are you applying to?

Devizes

8) Please tell us which themes your project supports?

Theme	
Children and Young People	
2012 Olympic Legacy	
Arts, crafts and culture	yes
Countryside, environment and nature	
Economy, enterprise and jobs	
Festivals, pageants, fetes and fayres	
Food, farming and local markets	
Health, lifestyle and wellbeing	yes
Heritage, history and architecture	
Inclusion, diversity and community spirit	yes
Recycling and green initiatives	
Safer communities	
Sport, play and recreation	
Transport and roads	
Technology and digital literacy	
Elderly	yes
If other, please specify:	

9) Finance – if you are a new organisation and do not have accounts, please leave blank.

Your latest accounts:

Month:

Year:

	£
Total income	
Total expenditure	
Surplus/deficit for the year	
Free reserves currently held	

Why can't you fund this from your reserves?

10) Project finance

	£
Total project cost	£800.50
Total required from Area Board	£700.00

Please itemise your project expenditure and project income

- List **ALL** expenditure in a general format eg. Materials 10.00, Tools 5.00
- List **ALL** income **except the amount required from the Area Board** eg. Donations 20.00 [help](#)
- Please enter in money format **with pence** but no pound sign or comma or p. Eg 15000.0
- If your organisation reclaims VAT you should exclude VAT from the expenditure
- Please ensure you **TOTAL** both columns correctly.
 - Expenditure column should equal Total project cost in Part One.
 - Income column should equal Total project cost **minus** Total required from the Area Board.
- Here is an example layout, including how to display in kind contributions [help](#)

Itemised expenditure	£	Itemised Income Eg "reserves"	£

Total		Total	
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11)

	Y	N
Have you or do you intend to apply for a grant for this project from another area board within this financial year?		no

12) Please list all other area boards to which you are applying/intend to apply

None

13) Please tell us WHO will benefit and HOW they will benefit from this project? (max 2000 characters)

WHO Devizes Men's shed and the residents of Needham House.

HOW extra space for the men's shed to operate, when the men's shed is not open the residents can use it for to sit and chat or the gardening club can use it as a potting shed.

14) How will you monitor this?

By the Shed committee and Needham House Manager.

15) If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The Men's shed will take care of any repairs. But there shouldn't be any running costs.

16) If this application forms part of a larger project (eg building a new village hall) please state what the project is and approximately how much the overall project will cost

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes:

I will make available on request the quotes for this project. We require: 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above) *required field

Project/Business Plan:

For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

I will make available on request the organisation's **latest accounts** *required field, if inserted data at Q.10a

Constitution:

I will make available on request the organisation's **Constitution/Terms of Reference** etc. *required field

Policies and procedures:

I have all the **necessary and relevant** policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments in place and will make them available on request. *required field

Other supporting information (Tick where appropriate, for some project these will not be applicable):

I will make available on request evidence of ownership of buildings/land

I will make available on request the relevant planning permission for the project.

I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally... *required field

The information on this form is correct, that any award received will be spent on the activities specified.

Signature	Name	Position	Date
Albert wooldridge	Albert Wooldridge	Chairman Devizes Men's Shed	02/11/18